

SAFE WORK METHOD

110 Bell Street, Preston VIC 3072 PH: (03) 9495 1122 FAX: (03) 9495 1133 www.wynnslocksmiths.com.au sales@wynnslocksmiths.com.au ABN: 87 142 317 598



LOCKSMITHS

Technician Signature

Technician Responsik Activity or High-risk		Date Location						
What are the tasks involved?		What are the hazards and risks?			What are the control measures?			
List the work tasks in a logical order.		Identify the hazards and risks that may cause harm to workers or the public.			Describe what will be done to control the risk. What will you do to make the activity as safe as possible?			
Personal Protective Equipment (PPE) required to complete the job (or N/A):								
High Visibility	Head Protection	Foot Protection	Eye Protection	Hearing P	rotection	Breathing Protection	Use of Ladders	Scissor Lifts

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Risk Matrix

	Probability					
Consequence	Very Likely	Likely	Possible	Unlikely	Very Unlikely	
Fatality	Extreme	High	High	High	Medium	
Major Injury	High	High	High	Medium	Medium	
Minor Injury	High	Medium	Medium	Medium	Medium	
First Aid	Medium	Medium	Medium	Low	Low	
Negligible	Medium	Medium	Low	Low	Low	

Risk Assessed	Action Required		
Extreme	Work Activity Cannot Proceed		
High	SWMS Required to Outline Controls		
Medium	SWMS Required to Outline Controls		
Low	No SWMS Required		



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Employee Details

Name	Position	Signature

Α.		Desition.	Data
A	oproved by	Position	Date